



## Best Practices Compilation for Courses Open during COVID-19

April 3, 2020

This document has been prepared by the TDGA for use by our members. It is a compilation from a variety of sources available on the web. It should be viewed as a general guideline and not as a detailed set of instructions. Please keep in mind that these sources do not always agree, and that State rules on social distancing are evolving. As always, consult with your legal counsel if you have questions or doubts about proceeding.

### **Best Practices – General Notes**

- **Develop a written plan for how your operation will proceed under the State’s Stay at Home Guidelines**
- Provide hand sanitizer/wipes to employees and golfers.
- Be prepared for Media questions – See our guidelines
- Communicate Policies and Procedures to those who will use your facility
  - Email to members
  - Post prominently on property

### **Best Practices - Facilities**

- Clubhouse
  - Closed to Public
  - Curbside carryout for F&B
- Pro Shop
  - Closed to Public/Members
  - Open for online/phone tee time reservation
  - Credit Card Transactions, online if possible
  - Observe 6 feet safe space guidelines
  - Curbside delivery of merchandise
  - Bag Storage - Closed
- Restrooms
  - Closed to Public
  - But If Open –
    - No Touch Entry and Exit
    - No Touch Flush
    - Automatic Lights
    - Hand Sanitizer/Wipes
    - Aggressive Cleaning Schedule – Posted
    - [See this Link for CDC information on cleaning](#)



### **Best Practices – Outdoor Areas**

- Remove, Cover, or Rope Off Outdoor Seating – Do not allow golfers to cluster after play

### **Best Practices - Tee Times**

- Require tee times so that large groups don't show up all at once
- Space Tee Times Apart (15 Minutes)
- No Shotgun Starts
- Ask players to arrive just prior to Tee Time
- Allow Specific Times for At Risk population

### **Best Practices - Golf Carts**

- Encourage Walking
- Stage Carts 6 feet apart
- 1 Player per Cart unless cohabitating
- Clean and Sanitize Carts after each use – Sunlight is not enough
- [See this Link for CDC information on cleaning](#)

### **Best Practices – Course Operations**

- Remove Rakes from Bunkers
- Remove Ball Washers
- Place PVC or foam roller inside cup to prevent ball dropping
- Instruct Players not to touch Flagsticks
- Close Practice Areas, or if open, set up Range so players are at least 6 feet apart
- No Caddies
- No Water Coolers
- Hand out Scorecards and Pencils, or distribute in baggies. Do not allow golfers to fetch their own.

### **Best Practices - For Players**

- Wash your hands! Wash your hands! Wash your hands! Wash your hands! Wash your hands!
- Don't touch your face
- Insist safe protocols be followed, before, during, and after golf
- **Don't touch the flagstaff**
- Play preferred lies in bunkers, smooth sand with feet
- No Handshakes
- 6 feet of space
- No Social Activities



### **Best Practices - For Employees**

For employees, these protocols include, but are not limited to:

- Staff levels appropriate to facility activity. (i.e. fewer staff when possible to limit possible exposure).
- Take temperature upon arrival – send home if sick
- Educating staff on hygiene, sanitation, and food handling to learn about disease prevention and control.
- Educating staff to recognize the symptoms of COVID-19 and to act responsibly if they detect or exhibit symptoms.
- Require all staff to wear protective gloves.